

Request for Landscape Design Assistance

Submitted by: _____ Date: _____ Initialed by: _____ /
AGREE DREE

To: Bob Kopetsky, Design Section Supervisor - ☎ (919) 733-2920, Fax (919) 733-9810
 Roadside Environmental Unit, 1557 Mail Service Center, Raleigh, NC 27699-1557, Courier #51-31-00
 E-Mail: bkopetsky@dot.state.nc.us

TIP Number _____	Division: _____	Requested by:
Project #:PE _____	FA _____	<input type="checkbox"/> Board Member _____
CONST: _____	FA _____	<input type="checkbox"/> Division _____
Funding Source, If no Proj. # _____		<input type="checkbox"/> Right of Way _____
Route: _____		<input type="checkbox"/> AREE <input type="checkbox"/> Other
County _____		<input type="checkbox"/> Municipality _____
Description: _____		

Date preliminary design needed _____ (for field inspection or presentations)
 Date final design needed _____
 Anticipated time of Advertisement _____ (for Purchase Order Contract)
 Anticipated time of planting _____

Type of Project – Check one:	Project Budget	
<input type="checkbox"/> W/Roadway Const. <input type="checkbox"/> Sup. Agree./Const. Change	\$ _____	Establishment Period
<input type="checkbox"/> P.A.C. (Planting After Contract) -see Below	\$ _____	Div. Inspection/P&E
<input type="checkbox"/> State Forces	\$ _____	Plant Material/Installation
<input type="checkbox"/> Enhancement Contract -No Establishment	\$ _____	Total Project Estimate
<input type="checkbox"/> Enhancement Contract-1 Year Establishment		
<input type="checkbox"/> Enhancement Contract-2 Year Establishment		
<input type="checkbox"/> Enhancement Contract-3 Year Establishment		
<input type="checkbox"/> Other (Specify) _____		

* If this project is a P.A.C., has a letter been generated and sent to D.O.T.'s Program Manager requesting the budgeted money for landscaping be set aside for this purpose? Yes No

Who will maintain this planting? _____

Comments/Special Needs: _____

Office Notes: _____ _____ _____ Designer: _____	With Roadway Construction (office use) Letting Date _____ Turn-in Date _____ FFI Date _____ TIP \$ _____ X _____ % =\$ _____ RDP Engineer _____
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